



**GOVERNING BOARD MEETING MINUTES**  
**956 South Main Street, Colville, WA 99114**  
**July 26, 2017**

**ATTENDANCE**

<u>Regular Member</u>	<u>Alternate Member</u>	<u>Staff</u>
<input checked="" type="checkbox"/> Nikki Beer	Alyssa Arrell	Kelly Charlton
Fran Bolt	Don Dashiell	Kathy Dugan
<input checked="" type="checkbox"/> Nathan Davis	Kristin Elser	Greg Knight
Mike Hansen	Mike Frizzell	Connie Mahugh
<input checked="" type="checkbox"/> Ray King	Lynne Guhlke	Brad Nixon
<input checked="" type="checkbox"/> Steve Kiss	<input checked="" type="checkbox"/> Richard Henry	Terry Titmus
<input checked="" type="checkbox"/> Dorothy Knauss	Scott Hutsell	
Janet Koeppen	Judy Hutton	
Joanie Matter	Gary Kohler	
<input checked="" type="checkbox"/> David Nielsen	Mike Manus	
<input checked="" type="checkbox"/> Eppie Nielsen	Shirley Sands	
Steve Parker	Amy Trenkle	
<input checked="" type="checkbox"/> Sue Poe	Rob Willford	
<input checked="" type="checkbox"/> Matt Schanz		
Randy Scott		
John Smith		
<input checked="" type="checkbox"/> Ken Smith		
<input checked="" type="checkbox"/> Mark Stedman		

Indicates attendance

\*Indicates attendance by an alternate member in place of a regular member

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- Governing Board Chairperson Ken Smith called the meeting to order at 5:35 PM and all in attendance introduced themselves.
- The May 24, 2017 meeting minutes were reviewed. Steve Kiss motioned to approve the minutes as written, Sue Poe seconded and the motion carried.

## **COMMITTEE REPORTS**

### **Executive Committee**

No meeting

### **Finance Committee**

No meeting

### **Administrative Committee**

No meeting

### **Planning Committee**

No meeting

### **Head Start Committee**

No meeting

## **GOVERNING BOARD CHAIR REPORT**

Ken thanked all Governing Board members for their work on behalf of the agency and that he feels the agency is moving forward with our good work.

- **May/June 2017 Finance Reports**

All members in attendance reviewed the Finance Reports. Mark Stedman motioned to approve the reports, Steve Kiss seconded and the motion carried.

- **May/June 2017 P-Credit Card Reports**

All members in attendance reviewed the P-Credit Card Reports. David Nielsen motioned to approve the reports, Mark Stedman and the motion carried.

- **Empire Health Meals on Wheels Grant**

Terry Titmus, Community Living Connections Director, provided an overview of the Empire Health Meals on Wheels Grant. If funded, this grant will develop a meals on wheels “plus” program to transition people out of the hospital into their own home. It would provide food, toiletries, etc – it is essentially another set of eyes in helping people successfully transition into their own home after a hospital stay. Sue Poe motioned to approve the grant, Mark Stedman seconded and the motion carried.

- **Medicaid Transformation Project Grant**

Terry Titmus also provided an overview of the Medicaid Transformation Project Grant. If funded, this grant will expand the Family Caregiver program by supporting unpaid family caregivers through respite, education, etc and delay and/or remove the necessity of entry into a long term care facility. Steve Kiss motioned to approve the grant application, David Nielsen seconded and the motion carried.

- **Head Start COLA Grant**

The Executive Committee approved the Head Start COLA Grant between regular meetings. David Nielsen motioned to ratify approval of the COLA, Sue Poe seconded and the motion carried.

- **Head Start Self Assessment Summary Report, Head Start Spring Child Outcomes Report, Head Start May Monthly Report, Head Start May and June WINS Reports**

All members in attendance reviewed the above reports.

## **EXECUTIVE DIRECTOR REPORT**

- Greg Knight, Executive Director, thanked all the Governing Board members for their work and for attending the Governing Board appreciation dinner. We have expanded our services and are now serving new areas within our state over the last few years which has placed increased demands on our Governing Board. He stated his appreciation for board member's dedication and hard work.
- Greg announced the agency's audit has been completed with no recommendations or findings even though our agency's budget increased by over \$1.5 million from the prior fiscal year. Greg thanked Kathy Dugan, Fiscal Director, and the Fiscal staff for their hard work. The audit will be presented for acceptance by the Governing Board at a future meeting.
- Several programs within our agency have recently undergone program monitoring which have been good with no findings.

**The next meeting is Wednesday, September 27, 2017.**

**The meeting adjourned 5:33 PM.**